


AIHS Policy and Procedure		
Doc #: PP – 1.4	Title: Class Attendance Monitoring	
Guidelines: 3.11 NC: 8		
Rev #: 18	Approved By: Designated Head, Student Services Date: 22/01/25	

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If neither the student nor the parent/guardian can be reached/contacted, this


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- The School reserves the right to reject online certificates and may require additional supporting documents for frequent absences or for valid reasons to

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- 11.7 Leave of Absence Form
- 11.8 Student Counselling Report